



ENGLISH TEACHER RECOMMENDATION

To be completed by candidate's current teacher and faxed, emailed, or mailed directly to Saint Mary's Hall.

Candidate's Full Name: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_
First Middle Last

To the Parent/Guardian: Please read and sign the following statement before giving this form to your child's teacher.
I understand and agree that the information contained in this form will be used only in the selection of candidates for admission to Saint Mary's Hall and will not become part of the applicant's permanent file. I also understand that the completed form will not be made available to me or anyone outside the Saint Mary's Hall Admission Committee. I waive any right to see it.
Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

To the Teacher: The student named above is a candidate for admission to Saint Mary's Hall. The school considers both a candidate's academic and personal qualities when making its admission decisions. The information you provide is confidential and will be used only in the selection of candidates. It will not become a part of the candidate's permanent file and will not be available to the candidate or to his/her parents. Please retain a completed copy of this form for your records.

Name of person completing this form: \_\_\_\_\_
How long have you known this student? \_\_\_\_\_
Which subject have you most recently taught the student? \_\_\_\_\_

Academic Ratings

Table with 6 columns: Rating (POOR, AVERAGE, GOOD, EXCELLENT (TOP 10% OF CLASS), ONE OF THE TOP FEW ENCOUNTERED IN MY CAREER) and 13 rows of categories (Academic Interest, Motivation, Ability, Originality, Organization, Study Habits, Academic Independence, Contributes in Class, Completes Assignments on Time, Written Skills, Verbal Skills).

Please explain any poor or average ratings. If none, please take a moment to provide any other comments or feedback about this candidate: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

# ENGLISH TEACHER RECOMMENDATION, pg. 2

Candidate's Name: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

## Character Ratings

	POOR	AVERAGE	GOOD	EXCELLENT (TOP 10% OF CLASS)	ONE OF THE TOP FEW ENCOUNTERED IN MY CAREER
Self Confidence					
Peer Relations					
Adult Relations					
Concern for Others					
Standards for Personal Integrity					
Cooperation					
Maturity					
Reaction to Criticism					

Please explain any poor or average ratings. If none, please take a moment to provide any other comments or feedback about this candidate: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Overall Recommendations

**For academic promise, I recommend this candidate:**

Enthusiastically     Confidently     Recommend     With Reservation     Do Not Recommend

**For character and personal promise, I recommend this candidate:**

Enthusiastically     Confidently     Recommend     With Reservation     Do Not Recommend

Title: \_\_\_\_\_ School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone: (\_\_\_\_\_) \_\_\_\_\_ School Fax: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This candidate's application will not be considered complete until receipt of this form by the Office of Admission.**

**\*\*When completed, please send this form directly to the Office of Admission. Please do not give a completed form back to the candidate or his/her parents.\*\***

**Mail:** 9401 Starcrest Drive, San Antonio, TX 78217

**Email:** admission@smhall.org

**Fax:** (210) 655-5211